How to apply to Kuwait University

The on-line Admission System allows Kuwaitis and children of Kuwaiti women that are graduates of the Unified System or the Institute of Religion or American schools and satisfy the Kuwait University admission conditions to apply on-line during specified dates as announced by the Deanship of Admission & Registration. The application submission is performed using the following steps:

1. **Go to the Online Admission Page:**
   
   Using an Internet browser - like Internet Explorer 8, Google Chrome or Firefox, type in the following URL address for the on-line Admission system: [http://portal.ku.edu.kw/admission](http://portal.ku.edu.kw/admission). Enter the Civil ID number as the user name and the last 5 digits of the Civil ID number as the password*, then press the "Login" button.

   *Example: if the Civil ID number is 293010101234 the password will be 01234*
2. Change your password and read the instructions

After the first successful login, the student must change their password to a new one (at least 4 characters), which cannot be the last 5 digits of the Civil ID number.

Re-login to the On-line Admission System using the new password, and read the Instructions mentioned in the main page. Then, press the "Submit application" button to start filling in the required information in your application.
3. Fill in the Application

Apply to Kuwait University using the following 5 steps:

**Step 1: Enter or edit your personal information**

The applicant may enter or edit their personal information, which:

1. Name.
2. Personal Information.
3. Address and Telephone numbers.
4. Secondary certificate type.
5. Bank Information
6. Work Information.

Fill in the required information, then press the "Continue to step 2" button in the personal Information screen. The entered data will be saved and you will be taken to the School information screen.
Step 2: School Information:

A. Unified System or the Institute of Religion

The information in this page is grouped as follows:

2. The highest aptitude exam results in English, Mathematics and Chemistry
3. A note message indicating that TOEFL, IBT or IELTS results must be submitted to the Deanship of Admission & Registration before finishing the admission procedure, to include them in the calculation of the equivalent grade point averages.

Fill in the required information, then press the "Continue to step 3" button in the school information screen. The entered information will be saved and you will be taken to the choices page.
B. American schools
The information in this page is grouped as follows:

1. Secondary school information:
   a. School information.
   b. Passed courses taken in secondary school for SCIENCE major students

2. The highest aptitude exam results in English, Mathematics and Chemistry

3. A note message indicating that TOEFL, IBT or IELTS results must be submitted to the Deanship of Admission & Registration before finishing the admission procedure, to include them in the calculation of the equivalent grade point averages.

Fill in the required information, then press the "Continue to step 3" button in the school information screen. The entered information will be saved and you will be taken to the Attachment page.
Step 3: Attachment

This step appears for children of Kuwaiti women and American school students. Student must attach required document to validate entered information and allowing him/her to be admitted in Kuwait University. The screen information is grouped as follows:

1. Instructions.

2. Attached document: After selecting the file a student should press "Continue to step 4" button to upload selected file to the system and move to Choices page.

Select in the correct document from your PC, then press the "Continue to step 4" button in the attachment information screen. The selected document will be uploaded to the system and you will be taken to the choices page.
**Step 4: Filling Choices**

In this page, the student must order the Colleges and groups of majors according to their preferences. The screen information is grouped as follows:

3. Equivalent grade point averages: Indicates the equivalent grade point averages, which are calculated according to the aptitude test results or TOEFL and secondary school percentage.

4. Choices: Fill in all the choices in the preferred order without any repetition. You can see college-specific conditions by clicking the "click here before filling your choices" link.

5. Competition college: Students admitted in the Spring semester may compete with applicants for the next Fall semester, for a seat in one of the colleges with yearly admission only.

Press the "Submit application" button in the choices screen to save your data and proceed to the admission application summary screen, where all of the entered information, including the selected choices, is found.
Step 5: Print Admission Application

The applicant should print the Admission Application and review it to insure its correctness and completeness before the end of the application submission period.